



## DEFENSE ACQUISITION GUIDEBOOK

**Mr. Skip Hawthorne**  
**(703) 692-9556**

**Defense Procurement  
and Acquisition Policy**



# DepSecDef Direction

- Determined that Current Acquisition Policies Require Revision
- Issued Interim Guidance
- Directed that Revised Documents be Prepared in 120 days
- Additional Direction from DepSecDef required Documents be Prepared for his Review



THE DEPUTY SECRETARY OF DEFENSE  
WASHINGTON, D.C. 20301-1000

OCT 30 2002



MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DIRECTOR DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL, DEPARTMENT OF DEFENSE  
INSPECTOR GENERAL, DEPARTMENT OF DEFENSE  
DIRECTOR, OPERATIONAL TEST AND EVALUATION  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTOR, NET ASSESSMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Defense Acquisition

I have determined that the current DoD Directive 5000.1, "The Defense Acquisition System," DoD Instruction 5000.2, "The Operation of the Defense Acquisition System," and DoD 5000.2-R, "Mandatory Procedures for Major Defense Acquisition Programs (MDAPs) and Major Automated Information System (MAIS) Acquisition Programs," require revision to create an acquisition policy environment that fosters efficiency, flexibility, creativity, and innovation. Therefore, by separate memorandum, I have cancelled those documents effective immediately.

By this memorandum, I am issuing the attached interim guidance in place of the cancelled documents. The intent of the guidance is to rapidly deliver affordable, sustainable capability to the warfighter that meets the warfighter's needs. Additional, supporting discretionary, best practices, lessons learned, and expectations have been posted to the DoD 5000 Resource Center at <http://dod5000.dau.mil>.

I am directing the Under Secretary of Defense for Acquisition, Technology, and Logistics, with the Assistant Secretary of Defense (Command, Control, Communications, and Intelligence) and the Director, Operational Test and Evaluation, to jointly prepare revised documents within 120 days.

Attachments:  
As stated

U16167-02

***Policies do not constitute an Acquisition Policy Environment  
fostering Efficiency, Creativity, and Innovation***



# *Revised Policy Objectives*

- **Streamline**
- **Increase Flexibility**
- **Enhance Business Practice**
- **Emphasize Evolutionary Acquisition**
- **Integrate Acquisition Business Model with transformed Requirements Generation System**



## *Genesis of the Guidebook*

- **DoD 5000.2-R cancelled in 2002 and characterized as “non-mandatory” practice**
- **Revised Acquisition Policies Published in May 2003**
- **Interim Capabilities fielded over time [consistent with AT&L Goal 1]**
  - **Interactive 5000 policies**
  - **Interim Guidebook [linked 5000.2-R]**



## *Guidebook Vision*

***The Guidebook is an interactive, web-based capability designed to provide the acquisition workforce and their industry partners with on-line, instant access to best business practice, as well as supporting policy, statute, and lessons learned.***



## *Guidebook Development*

- **A combined effort with DAU**
- **OSD Staff Process Owners Developed Language**
- **Defense Acquisition Policy Working Group (DAPWG) Reviewed and Edited**
- **OSD/DAU coordinated Site Development**
- **Full Coordination of Final Product**
- **Industry Engaged**



# ***You Can't Tell a Book by It's Cover***

- **Over 500 pages of original material**
- **Comprehensive search to identify “golden” information sources e.g. Toolkits, Guides, etc.**
- **Over 5,000 internal and external links**
- **Best Practice for every DoD 5000 acquisition policy**
- **NO new policy created via the Guidebook**



## *Editorial Highlights*

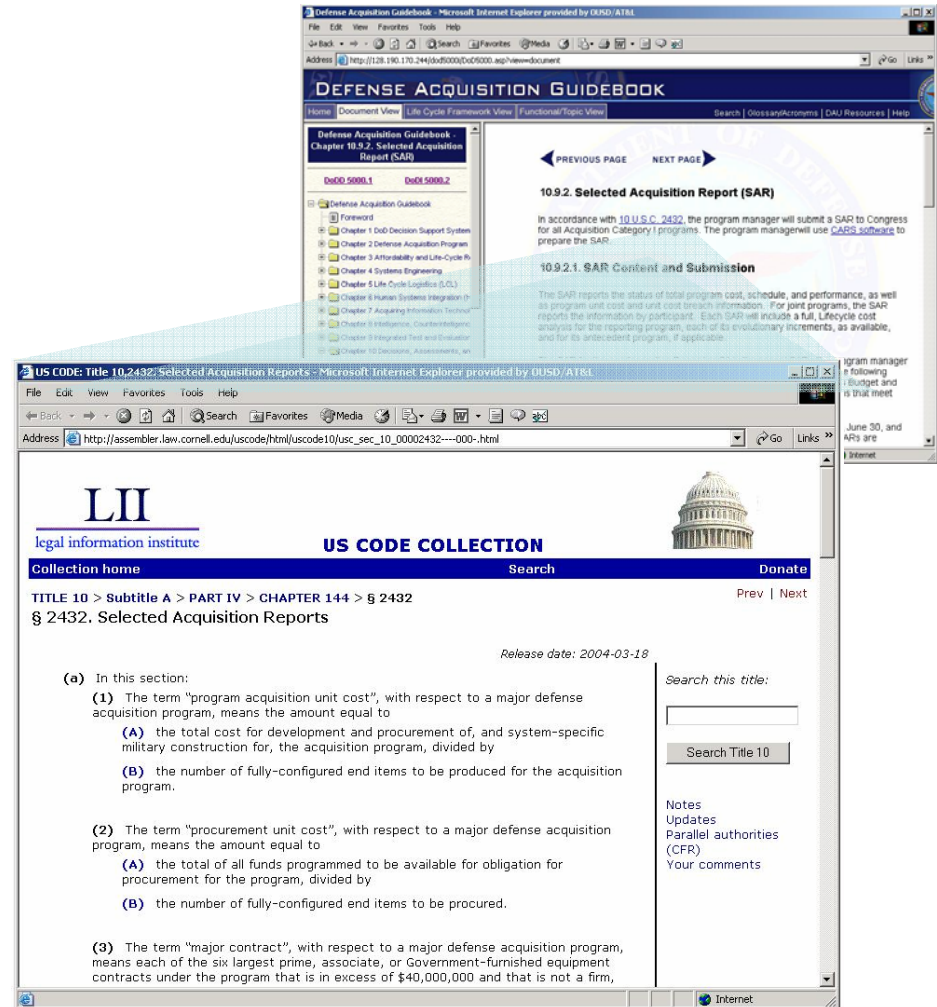
- **New Discussion of System Engineering and Systems Engineering Processes**
- **The *FIRST* DoD Primer on Net-Centricity:**
  - **Global Information Grid**
  - **Net-Centric Operations**
- **New or Expanded Discussions of:**
  - **Life-Cycle Logistics and**
  - **Performance-Based Logistics**
  - **Information Assurance**
  - **Business Modernization Management Program**





## *A Fully Tested Product*

- On and off-site testing with users
  - DAU staff, new students and workforce members
  - Responses statistically evaluated
  - Limited “beta-site” review at different DoD Component site locations
- Site design based on user feedback
- Process owners engaged in roll-out decision





# *Guidebook Site Sustainment*

- **All current and future content decisions reserved to DAPWG**
- **DAU funds maintenance of site**
- **Content Update by DAU Sustainment Cell based on DAPWG direction**
- **Real-Time Updates**
- **Guidebook Site Upgrades and Further integration with DAU Acquisition Knowledge Sharing System planned and coordinated through DPAP**
- **Metrics on site use/utility in development**

**A Living Resource**



## *Out-Reach Campaign*

- **Letter from Acting USD (AT&L)**
- **Defense AT&L Article**
- **Workforce Announcement**
- **Embedded Links on Other Sites**



# *Acquisition Community Response*

**Since October 14<sup>th</sup>:**

- **Nearly 1 Million Site Visits**
- **Average Visit: 17 Minutes**



## Guidebook Capability/Functionality

The screenshots illustrate the following navigation mechanisms:

- Document View:** Shows a hierarchical tree of DoD 5000.1 Directive References, including DoDI 5000.2 and DoDD 5000.1. The left sidebar lists navigation options like Subject, References, Purpose, Applicability and Scope, Definitions, Policy, Responsibilities, Effective Date, and Enclosure.
- Life Cycle Framework View:** Displays a process flow diagram for the defense acquisition lifecycle. It starts with 'User Needs & Technology Opportunities' and branches into three main phases: 'CONCEPT REFINEMENT', 'TECHNOLOGY DEVELOPMENT', and 'SYSTEM DEVELOPMENT & DEMONSTRATION'. These lead to 'PRODUCTION & DEPLOYMENT' and finally 'OPERATIONS & SUPPORT'. The diagram also includes 'IOC' (Initial Operational Capability) and 'FOC' (Full Operational Capability) milestones.
- Functional/Topic View:** Shows a central 'Defense Acquisition' hub with various functional areas radiating from it, including Goals and Strategy, Resource Management, Systems Engineering, Life-Cycle Logistics, Human Systems Integration, Information Technology, Technology Protection, Test and Evaluation, Decisions, Assessments, Reports, Management Activities, Decision Support, and Goals and Strategy.

- Three Navigation Mechanisms
- Tailorable, Robust Search Capability
- Access to DAU Resources
- On-line Tutorial
- 508 (Disabled) Compliant
- Glossary
- Help



# *Demonstration*

**<http://AKSS.DAU.MIL/DAG/>**